

I, _____ (name of customer) register for the following course/s and agree to pay the fee for each course and claim for my support from my NDIS package as per the conditions in my Service Agreement.

Print Name: _____ (customer/parent/guardian)

Phone No: _____

Are you currently receiving another service from Cootharinga? YES NO

Allied Health ☐ Supported Independent Living ☐ Individual Support Service ☐ Equipment Solutions ☐

COURSES

Course fees cover the 6 months of the block and are an out of pocket expense to you (the customer). The fees pay for materials, equipment, external trainers/instructors, venue hire and transport *between* courses.

I agree to pay the fee for each course I have selected and understand that these fees *cannot* be claimed through my NDIS package.

	Morning 9am - 12noon	Fee \$	✓
MON	Functional Numbers	\$110	
	cents & Sensibility Closed 1/7 & 7/10	\$110	
TUE	A Way With Words (Literacy)	\$120	
	Story Writing & Reading	\$120	
WED	Personal Fitness Training	\$240	
	International Cooking	\$240	
THU	Office & Presentation Skills	\$115	
	Yoga Closed 31/10	\$172.5	
FRI	A Job For Me Closed 9/8	\$115	
TOTAL (A):		\$	

	Afternoon 12noon - 3pm	Fee \$	✓
	Independent Living Skills	\$110	
	Information Technology	\$110	
	Teamwork & Leadership – Camp fees TBA	\$120	
	Drama & Creative Arts	\$180	
	Communication & Relationship Skills	\$120	
	Travel Training & Health and Safety	\$180	
	Photography	\$230	
	Woodwork	\$172.5	
	Literacy & Numeracy	\$120	
TOTAL (B):		\$	

	Evening 3pm – 6pm	Fee \$	✓
	Martial Arts	\$220	
	Multi Sports	\$180	
	Archery	\$180	
	Beach and Water Volley Ball	\$180	
	Bright City Lights 6.30- 9.30pm Excludes Venue Entry	\$180	
TOTAL (C):		\$	

GRAND TOTAL (A+B+C) =

\$

Weekly cost per course:
\$120 = \$5, \$180 = \$7.50, \$240 = \$10

Transport to be picked up and dropped off

An additional 30 minutes per day will be added to your support hours, claimed through NDIS for the Support Worker to provide transport.

A Kilometer charge will also apply;

0-5 Kilometers = \$5

6– 9 Kilometers = \$10

10–15 Kilometers = \$15

over 20 Kilometers = \$1.25 per Kilometer from Cootharinga, 20 Keane St, Currajong 4814

I require picking up and dropping off at Skills & Transition ☐ NO ☐ YES on the following days:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

Support

I can choose to attend part or all of the Skills & Transition programs:

Morning course – 9am to 12pm, Afternoon course – 12pm to 3pm, Evening course 3pm to 6pm, Friday night course – 6.30pm to 9.30pm

This is indicated in my course selection above. Whilst attending the program the cost of my Support Worker will be claimed from my NDIS package. I agree that a claim can be made as per my approved NDIS quote to be supported at the Skills & Transition Program from my NDIS package or I will pay for the support as a fee for service customer.

For cancellations you must notify the Skills team prior to **3pm the day before**, if no notification is received a claim will be made from your NDIS package. Course fees will **not** be refunded.

Signed (Customer/Parent/Guardian) _____ Date _____

Payment of Course fees

You can pay in person, credit card or EFT. An invoice will be emailed to you by AR@cootharinga.org.au

Please choose your preference:

- ☐ Cash / Eftpos (in person)
- ☐ EFT (An invoice will be sent to you for payment within 14 days)
- ☐ Credit/Debit Card (complete form below)

CREDIT / DEBIT CARD DETAILS:

Name on Card _____

Expiry _____

Card Number _____

CCV _____

I authorise Cootharinga North Queensland to process the fees on my credit / debit card.

Signed _____

Date _____

Strict guidelines will be followed in regards to confidentiality with credit card details. Only Office Administration staff will have access to this information. All receipts will be forwarded to you once the processing is complete.